

Guidelines For Licensed Lay Worship Leaders Approved by Algoma Presbytery 2000

A Licensed Lay Worship Leader is a person who has completed a course of study and, after the appropriate recommendation and yearly evaluation process, is licensed by his/her Presbytery to offer "occasional" worship and preaching within the bounds of that Presbytery, in the absence of the regularly designated minister.

The licensed Lay Worship Leader (LLWL) can preach and preside in worship when the regularly designated minister may be away due to illness, on holidays, or at some continuing education courses. LLWLs are NOT interim ministers and when serving a congregation without a regularly designated minister, their vocation does not change. They remain LLWLS.

1)LLWLs will not be asked, nor will they offer to provide pastoral care. If the engagement of a LLWL will be more than one Sunday, the Pastoral Charge will ensure that satisfactory pastoral care is in place and that the LLWL is informed of this arrangement.

2)The engagement of a LLWL will not be more than three consecutive Sundays except for the season leading up to Advent/Christmas and Lent/Easter Season.

3)The Person arranging for the LLWL is responsible for ensuring that compensation in accordance with the current Pastoral Relations policy is provided in a timely fashion. (The 2008 minimum compensation for worship leading and preaching is \$109.00 plus 2008 travel rate of \$00.39/ km and incidental expenses)

4)The contact person ensures that someone is on site to orient the LLWL to the facility.

5)The contact person will provide the LLWL with the name and telephone number of the organist and other key Sunday morning personnel.

6)The contact person will provide a sample of the order of service.

7)The congregation will ensure that wherever possible at least two weeks notice is given to the LLWL